

## Application for Employment

**Zechzer Excavating Inc • W7946 County Rd B • Beaver Dam WI • 53916 • 920-988-6236**

It is the policy of Zechzer Excavating Inc. to provide equal employment opportunities to all applicants and employees without regard to any legally protected status such as race, color, religion, gender, national origin, age, disability, or veteran status.

### Applicant Information

Applicant Full Legal Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

City/State/Zip code: \_\_\_\_\_

Number of years at address: \_\_\_\_\_

Cell phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Driver's License (State/Number): \_\_\_\_\_

### Emergency Contact Information

Emergency Contact Name: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

Phone number(s): \_\_\_\_\_

Job position applied for: \_\_\_\_\_

Salary Desired: \$\_\_\_\_\_ per \_\_\_\_\_

Are you at least 18 years of age?  Yes  No

Do you have reliable transportation to and from work?  Yes  No

If offered employment when would you be available to begin to work? \_\_\_\_\_

If offered employment, are you able to submit proof of legal eligibility for employment in the United States?  
 Yes  No

Are you able to perform the essential functions of the job position you are seeking with or without reasonable accommodation?  Yes  No

What reasonable accommodation, if any, would be requested? \_\_\_\_\_

\_\_\_\_\_

**Applicant's Skills:** Check or list the skills that you have that may be useful for the job you are seeking. List the number of years of experience and circle the number which corresponds to your ability for each skill. (1 represents poor ability, 5 represents exceptional ability.)

Skill	Years of Experience	Ability Rating
Operating Equipment	_____	1 2 3 4 5
Driving Quad Axle	_____	1 2 3 4 5
Job Site Work	_____	1 2 3 4 5
CDL Experience	_____	1 2 3 4 5
Other: _____	_____	1 2 3 4 5
Other: _____	_____	1 2 3 4 5
Other: _____	_____	1 2 3 4 5

**Employment/Prior Work Experience**

List your current or most recent employment first. Please list all jobs (including self-employment and military service) which you have held. If additional space is needed, continue the back page of this application.

Employer Name: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Address: \_\_\_\_\_

Wages: Starting: \_\_\_\_\_ Ending: \_\_\_\_\_

Job Duties: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_

Employer Name: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Address: \_\_\_\_\_

Wages: Starting: \_\_\_\_\_ Ending: \_\_\_\_\_

Job Duties: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_

Employer Name: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Address: \_\_\_\_\_

Wages: Starting: \_\_\_\_\_ Ending: \_\_\_\_\_

Job Duties: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_

**Driving History**

Do you hold an active CDL?  Yes  No

Do you have a valid driver's license?  Yes  No

In the past 2 years have you had any traffic/moving violations? If yes, please explain. \_\_\_\_\_

**Education and Training**

College/University Name and Address

Did you receive a degree?  Yes  No

High School/GED Name and Address

Did you receive a degree?  Yes  No

Other Training (graduate, technical, vocational):

Awards, Honors, Special Achievements:

Military Service:  Yes  No Branch: \_\_\_\_\_

**References**, please list two non-relatives who would be willing to be a reference for you:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Please provide any other information that you believe should be taken into consideration with your application of employment. Including whether you are bound by any agreement with any current employer or if there is reason to not contact your current employer.

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**Acknowledgment**

I certify that the information provided on this application is truthful and accurate. I understand that providing false or misleading information will be the basis for rejection of my application, or if employment commences, immediate termination.

I authorize Zechzer Excavating Inc. to contact former employers and educational organizations regarding my employment and education. I authorize my former employers and educational organizations to fully and freely communicate information regarding my previous employment, attendance, and grades. I authorize those persons designated as references to fully and freely communicate information regarding my previous employment and education.

It is also understood if employment is offered a mandatory drug screen test will be administered. The offer of employment will be contingent upon a clean drug screening test. The result of a positive drug screening tests is means for immediate disqualification and/or termination of employment if applicant has started working hours.

If an employment relationship is created, I understand that unless I am offered a specific written contract of employment signed on behalf of the organization by its management, the employment relationship will be “at-will”. In other words, the relationship will be entirely voluntary in nature, and either I or my employer will be able to terminate the employment relationship at any time and without cause. With appropriate notice, I will have the full and complete discretion to end the employment relationship when I choose and for reasons of my choice. Similarly, my employer will have the right. No agent, representative, or employee of Zechzer Excavating Inc., except in a specific written contract of employment signed on behalf of the organization by its management, has the power to alter or vary the voluntary nature of the employment relationship.

I HAVE CAREFULLY READ THE ABOVE CERTIFICATION AND I UNDERSTAND AND AGREE TO ITS TERMS

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APPLICANT SIGNATURE

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DATE